



Me puāwai tātou
katoa i roto i te
kotahitanga o Rānui

Treasurer Report, 2021 AGM

For Financial Year 1 July 2020 – 30 June 2021

This Treasurer's report, by Dan Collins, is followed by the Rānui Action Project (RAP) Performance Report for the year ended 30 June 2021, and the independent auditors report for the year ended 30 June 2021.

The 2021 Financial Year saw the reintroduction of a finance sub-committee that is designed to further improve the financial oversight of RAP. Consisting of Board Chair Steven Gottipalli, RAP Manager Carol Glamuzina, and Treasurer Dan Collins, the FSC meet monthly ahead of board meetings to monitor and discuss the financial performance of the organisation. Day to day financial management of RAP is overseen by Carol Glamuzina, with valued support, input and advice from the organisation's financial administrator Russell du Plessis from Equilibrium Management Services Ltd. Financial reports are presented to RAP Board members at monthly meetings, and at the end of each Financial Year all financial records are audited independently, as per legal requirements for all entities that operate as Incorporated Societies/Registered Charities.

In Financial Year 2021 grants were received from ACE Aotearoa, Foundation North, NZ Lotteries Grants Board (Community), NZ Lotteries Covid 19 Fund, The Trusts, The Trust Community Fund, The Tindall Foundation, Auckland Council, Auckland Foundation, and Community Organisations Grant Scheme. Financial Year 2021 saw a decrease in grants funding compared with the previous Financial Year, this is due to extra funding associated with the RAP building renovations that were undertaken during 2020. The Statement of Financial Performance shows a surplus for 2021, mostly due to funding for RAP renovations showing as income. The payments for the renovations are required to be capitalised on the Statement of Financial Position (Property, Plant & Equipment, page 7), rather than shown as expenses in the Statement of Financial Performance.

It should be noted that RAP has been very successful in securing funding for the current financial year with many key funding organisations renewing their funding commitments. This allows RAP to further build capacity and deliver on its purpose to enhance the health and well-being of Rānui residents and the ongoing development of Rānui as a thriving and vibrant community.

A handwritten signature in blue ink, appearing to read 'D. Collins', is positioned above the printed name and title.

Dan Collins
Treasurer

Performance Report

Ranui Action Project Incorporated
For the year ended 30 June 2021



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Entity Information

Ranui Action Project Incorporated For the year ended 30 June 2021

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Ranui Action Project Incorporated

Entity Type and Legal Basis

Incorporated Society, Registered Charity

Registration Number

CC24460

Entity's Purpose or Mission

The purpose of the Ranui Action Project Incorporated ("the Society") is to enhance the health and well-being of Ranui people, and the development of Ranui as a thriving, vibrant community, through empowering community people to develop and strengthen networks of support and creativity.

The values of the Society are:

- Trust, Integrity and Accountability
- Openness, Honesty and Transparency
- Respect for Diversity and Inclusion
- Innovation and Sustainability

Entity Structure

An Executive Board which is elected by the full members of the Society to govern Ranui Action Project, meets monthly.

Main Sources of Entity's Cash and Resources

The Society's sources of income are grants received and facility rental.

Main Methods Used by Entity to Raise Funds

The Society's main methods used to raise funds are through grant applications to various organisations.

Entity's Reliance on Volunteers and Donated Goods or Services

The Society relies on gifts of volunteer time for various aspects of day to day operations and the Executive Board is comprised solely of volunteers. Thank you to those volunteers who offered their free time to achieve the Society's objectives.

Physical Address & Postal Address

476 Swanson Road, Ranui, Auckland, New Zealand, 0612

Other Contact Details

Phone: (09) 832 6048

Email: info@ranui.org.nz

Website / Facebook: <https://www.facebook.com/ranuiactionproject/>

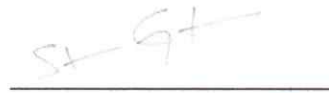


Approval of Performance Report

Ranui Action Project Incorporated
For the year ended 30 June 2021

The Board is pleased to present the approved performance report including the historical financial statements of Ranui Action Project Incorporated for the year ended 30 June 2021.

Approved, for and on behalf of the Society:



Steven Gottipalli

Chairperson

Date 23.09.2021
Date



Daniel Collins

Treasurer

Date 23.09.2021
Date



Statement of Service Performance

Ranui Action Project Incorporated For the year ended 30 June 2021

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

To strengthen and revitalise the community through the improvement of their health and well-being by:

- Facilitating the development of ideas, processes and solutions identified by the community
- Expanding the knowledge, capacity and capability of the community
- Establishing a community economic development culture with the project
- Working with local whanau, hapu, iwi and other Maori in the spirit of the Treaty of Waitangi to support Maori development within Ranui
- Working with other ethnic groups, agencies, providers and groups to support development in Ranui.

	2021	2020
Description and Quantification of the Entity's Outputs		
Community Networking Meetings organised and facilitated	20	19
Significant local community events organised and delivered in collaboration with other local community groups	1	2
Career Advice and CV individual sessions delivered	46	55
Legal Advice clinics provided	41	34
Learner Licence programmes delivered (6 sessions per course)	8	4
Number of people assisted to obtain Driver Licence	97	-

Additional Output Measures

Despite the ongoing challenges imposed by the impact of Covid- 19 the organisation fully implemented the Renovation Project which has resulted in the premises being made fit for purpose and an increase in the services and activities provided.



Statement of Financial Performance

Ranui Action Project Incorporated For the year ended 30 June 2021

'How was it funded?' and 'What did it cost?'

	NOTES	2021	2020
Revenue			
Donations, fundraising and other similar revenue	1	493,812	555,704
Revenue from providing goods or services	1	126,713	124,060
Interest, dividends and other investment revenue	1	4	13
Other revenue	1	167	702
Total Revenue		620,696	680,479
Expenses			
Volunteer and employee related costs	2	176,584	171,558
Costs related to providing goods or service	2	193,960	165,930
Other expenses	2	10,502	13,915
Total Expenses		381,045	351,402
Surplus/(Deficit) for the Year		239,650	329,077



Statement of Financial Position

Ranui Action Project Incorporated

As at 30 June 2021

'What the entity owns?' and 'What the entity owes?'

	NOTES	30 JUN 2021	30 JUN 2020
Assets			
Current Assets			
Bank accounts and cash	3	255,063	482,556
Debtors and prepayments	3	4,195	29,840
Total Current Assets		259,258	512,396
Non-Current Assets			
Property, Plant and Equipment	6	959,356	752,212
Total Non-Current Assets		959,356	752,212
Total Assets		1,218,614	1,264,609
Liabilities			
Current Liabilities			
Creditors and accrued expenses	4	17,357	97,064
Employee costs payable	4	12,720	15,971
Unused donations and grants with conditions		168,740	371,427
Total Current Liabilities		198,818	484,463
Total Liabilities		198,818	484,463
Total Assets less Total Liabilities (Net Assets)		1,019,796	780,146
Accumulated Funds			
Accumulated surpluses or (deficits)	8	759,796	520,146
Reserves	9	260,000	260,000
Total Accumulated Funds		1,019,796	780,146



Statement of Cash Flows

Ranui Action Project Incorporated
For the year ended 30 June 2021

'How the entity has received and used cash'

	2021	2020
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	296,625	768,014
Receipts from providing goods or services	116,258	130,422
Cash receipts from other operating activities	4,845	742
GST	15,939	(15,848)
Payments relating to volunteer and employment costs	(179,815)	(183,361)
Payments relating to providing goods and services	(256,762)	(96,206)
Payments relating to other expenses	(7,270)	(6,145)
Total Cash Flows from Operating Activities	(10,179)	597,618
Cash Flows from Investing and Financing Activities		
Payments to acquire property, plant and equipment	(217,314)	(367,659)
Total Cash Flows from Investing and Financing Activities	(217,314)	(367,659)
Net Increase/(Decrease) in Cash	(227,493)	229,959
Bank Accounts and Cash		
Opening cash	482,556	252,597
Closing cash	255,063	482,556
Net change in cash for period	(227,493)	229,959



Statement of Accounting Policies

Ranui Action Project Incorporated For the year ended 30 June 2021

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Ranui Action Project Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Property, plant and equipment

Items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses (Cost Model). Cost includes expenditure that is directly attributable to the acquisition of the asset. Where an asset is acquired through a non exchange transaction, its cost is measured at its fair value as at the date of acquisition. Subsequent to initial recognition, land and buildings is measured using the revaluation model. Under the Revaluation Model, land and buildings are measured at fair value at the date of the last revaluation.

Revaluation is performed on a class by class basis. If an item of property, plant and equipment is revalued, the entire class to which the asset belongs is revalued. Valuations are performed with sufficient frequency to ensure that the fair value of a revalued asset does not differ materially from its carrying amount. The valuation cycle is normally three years.

Depreciation methods, useful lives and residual values are reviewed at each reporting date and are adjusted if there is a change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset.

The rates and methods used are as follows:

Land & Buildings - 0%

Furniture & Fittings - 3% to 39.6% Diminishing Value

Office Equipment - 60% Diminishing Value



Revenue

Grants - government, and non-government grants are recognised as revenue when the funding is received unless there is an obligation to return the funds if conditions of the grant are not met ("use or return condition"). If there is such as obligation, the grant is initially recorded as a liability and recognised as revenue when conditions of the grant are satisfied.

Rental Income is recognised on a straight line basis over the life of the Rental Agreement.

Interest revenue - interest revenue is recorded as it is earned during the year.

Accounts Receivable

Accounts receivable are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less an allowance for any uncollectible amounts. Individual debts that are known to be uncollectable are written off in the period that they are identified.

Employee Costs

Employee entitlements are measured at undiscounted nominal values based on accrued entitlements at current rates of pay. These include salaries and wages and holiday pay accrued up to balance date.



Notes to the Performance Report

Ranui Action Project Incorporated For the year ended 30 June 2021

2021 2020

1. Analysis of Revenue

Donations, fundraising and other similar revenue

Donations/koha from the public	5,957	8,000
Grants not directly related to service delivery	487,856	547,704
Total Donations, fundraising and other similar revenue	493,812	555,704

Revenue from providing goods or services

Revenue from grants or contracts for service with central government	3,000	3,000
Revenue from grants or contracts for service with local government	111,178	109,919
Lease or rental revenue	12,535	11,142
Total Revenue from providing goods or services	126,713	124,060

Interest, dividends and other investment revenue

Interest Income	4	13
Total Interest, dividends and other investment revenue	4	13

Other revenue

Miscellaneous Income	167	702
Total Other revenue	167	702



2021 2020

2. Analysis of Expenses**Volunteer and employee related costs**

Salaries & Wages	176,339	171,178
Volunteers Expenses	245	390
Prof Development, Training	-	425
Total Volunteer and employee related costs	176,584	171,983

Costs related to providing goods or services**Direct Costs relating to services delivery**

Contractors	105,375	107,730
Ads, Promos, Printing	3,917	2,334
Project Meeting expenses	970	616
Project Resources	7,822	6,581
Project Wananga Costs	4,569	1,922
Driver Training	3,230	3,788
Meeting Expenses	1,015	1,424
Travel	2,487	3,334
Total Direct Costs relating to services delivery	129,384	127,730

Administration & Overhead Costs	64,576	37,775
Total Costs related to providing goods or services	193,960	165,505

Other expenses

Audit Fees	2,450	5,020
Bank Charges	110	57
Depreciation	3,815	4,738
Insurance	4,127	4,100
Total Other expenses	10,502	13,915



2021 2020

3. Analysis of Assets**Bank accounts and cash**

Business Cheque	243,546	470,256
Savings Account	12,383	12,380
Credit Card	(902)	(425)
Petty Cash	36	104
Advances for Resource Expenses	-	241
Total Bank accounts and cash	255,063	482,556

Debtors and prepayments

Accounts Receivable	323	-
GST	3,872	29,840
Total Debtors and prepayments	4,195	29,840

2021 2020

4. Analysis of Liabilities**Creditors and accrued expenses**

Accounts Payable	14,155	93,205
Accrued expenses	3,201	3,859
Total Creditors and accrued expenses	17,357	97,064

Employee costs payable

Leave Liability	9,022	11,363
PAYE Payable	2,757	3,601
Wages Deductions Payable	1,050	1,116
Withholding Payments Payable	(108)	(108)
Total Employee costs payable	12,720	15,971



5. Analysis of Unused donations and grants with conditions

Funder	Grants Unspent 30-Jun-20	Grants Received 2021	Grants Spent 2021	Grants Unspent 30-Jun-21
<u>Grants not directly related to service delivery</u>				
Ace Aotearoa	24,180	32,213	51,333	5,060
Blue Light	1,800	-	1,800	-
Foundation North	80,000	80,000	80,000	80,000
McKenzie Foundation	67,032	-	52,032	15,000
NZ Lotteries Grants Board (Community)	174,479	100,000	222,979	51,500
NZ Lotteries Covid-19 Fund	-	46,800	46,800	-
Sky City Auckland Community Trust	1,601	-	1,601	-
The Trusts	-	4,678	4,678	-
The Trust Community Fund	-	17,905	17,905	-
Tindall Foundation	3,517	13,750	8,727	8,540
Total Grants not directly related to service delivery	352,609	295,346	487,855	160,100
<u>Grants from contracts with government</u>				
Auckland Council	-	86,000	83,500	2,500
Auckland Foundation	-	15,000	15,000	-
Community Organisations Grant Scheme (COGS)	-	3,000	3,000	-
Henderson Massey Local Board	18,818	-	12,678	6,140
Total Grants from contracts with government	18,818	104,000	114,178	8,640
TOTAL	371,427	399,346	602,033	168,740



2021 2020

6. Property, Plant and Equipment**Land**

Land at cost	85,000	85,000
Land revaluation	260,000	260,000
Total Land	345,000	345,000

Buildings

Buildings at cost	592,549	390,377
Total Buildings	592,549	390,377

Furniture and Fittings

Furniture and fittings at cost	23,212	35,454
Accumulated depreciation - furniture and fittings	(5,658)	(22,275)
Total Furniture and Fittings	17,554	13,179

Office Equipment

Office Equipment at cost	20,184	19,718
Accumulated depreciation - office equipment	(15,931)	(16,062)
Total Office Equipment	4,253	3,656

Total Property, Plant and Equipment	959,356	752,212
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Revaluation of Land & Buildings

Land has been stated to have a valuation of \$345,000 based on the Auckland Council rates assessment notice for the period 1 July 2020 to 30 June 2021. Buildings have been kept at cost. This has been compared to the depreciated replacement cost of \$380,000 as per Bayleys Valuation Limited performed on 8 April 2021.

Significant Donated Assets Recorded

None

Significant Donated Assets - Not Recorded

None.

2021 2020

7. Current year depreciation

Furniture & fixtures	1,623	1,417
Office equipment	2,192	3,320
Total Current year depreciation	3,815	4,738



2021 2020

8. Accumulated Funds

Accumulated Funds		
Opening Balance	520,146	191,069
Current Year Earnings	239,650	329,077
Total Accumulated Funds	759,796	520,146
	2021	2020

9. Breakdown of Reserves

Reserves		
Asset Revaluation Reserve	260,000	260,000
Total Reserves	260,000	260,000
	2021	2020

10. Commitments

Commitments to purchase services		
Draft architectural plans for proposed office alterations	-	7,500
Total Commitments to purchase services	-	7,500
Commitment to purchase property, plant and equipment		
None	-	-
Total Commitment to purchase property, plant and equipment	-	-

11. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2021 (Last year - nil).

2021 2020

12. Related Parties

Purchases		
Board Member - provide contractor Community Developer services at market rates (term finished 19/11/2020)	11,490	26,655
Board Member - owner of a company providing computer support services at market rates	2,115	4,321
Total Purchases	13,605	30,976

13. Events After the Balance Date

Covid-19 - on 18 August 2021, New Zealand went into Alert Level 4. The impact on Ranui Action Project resulted in some services and activities needing to be postponed. These include the Learner Licence and Get Licensed programmes, weekly 'drop-in clinics' for legal advice, advocacy for beneficiaries, and IT and computer support, Employment Matters project activities and Adult Learners Week celebrations. During this time RAP staff have worked off site and continued to facilitate scheduled community meetings and RAP Board meetings (online), and provided advice and support to residents through phone and online platforms.

There were no other events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).



14. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

15. Correction of Errors

The audit fee expense in the 2020 accounts was incorrect, this has now corrected in this set of accounts dated 30 June 2021





Accounting For Charities Trust

*"Empowering Charities with the knowledge and skills to
effectively manage their finances with confidence"*

RANUI ACTION PROJECT INCORPORATED

INDEPENDENT AUDITOR'S REPORT
FOR THE YEAR ENDED 30 JUNE 2021

To the Executive Board of Ranui Action Project Incorporated

Opinion

We have audited the performance report of Ranui Action Project Incorporated on pages 1 to 16, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2021, the statement of financial position as at 30 June 2021, and the statement of accounting policies and other explanatory information.

In our opinion, the accompanying performance report of Ranui Action Project Incorporated gives a true and fair view, in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit).

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Performance Report* section of our report. We are independent of Ranui Action Project Incorporated in accordance with the ethical requirements that are relevant to our audit of the performance report in *Code of Ethics for Professional Accountants (IESBA Code)*, and we have fulfilled our other responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Performance Report

Management is responsible for the preparation of the performance report that give a true and fair view in accordance with International Financial Reporting Standards and in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit), and for such internal control as management determines is necessary to enable the preparation of performance reports that are free from material misstatement, whether due to fraud or error.

In preparing the performance report, management is responsible for assessing Ranui Action Project Incorporated's ability to continue as a going concern, disclosing as applicable, matters relating to going concern and using the going concern basis of accounting unless management



either intends to liquidate Ranui Action Project Incorporated or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing Ranui Action Project Incorporated's financial reporting process.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Ranui Action Project Incorporated's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Ranui Action Project Incorporated's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause Ranui Action Project Incorporated to cease to continue as a going concern.



We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Accounting for Charities Trust

ACCOUNTING FOR CHARITIES TRUST
23 September 2021

Wellington, NZ.

